

**THE UNITED REPUBLIC OF TANZANIA
MINISTERIAL TENDER BOARD
MINISTRY OF FINANCE AND ECONOMIC AFFAIRS**



NATIONAL COMPETITIVE TENDER

TENDER NO. ME/004/2008-09/HQ/G/4

FOR

SUPPLY OF IT HARDWARE, SOFTWARE AND CONSUMABLES (VOTE 21 & 50)

(RE TENDERING)

INVITATION FOR BIDS

Date: 23rd December, 2008

1. This Invitation for Bids follows the General Procurement Notice for this Procurement which appeared in The Guardian (Issue No. 4254), Majira (Issue No. 5307), Thisday (Issue No. 716) & Uhuru (Issue No. 19992) both dated 17th July, 2008
2. The Government of Tanzania has set aside funds for the operation of the Ministry of Finance and Economic Affairs during the financial year 2008/2009. It is intended that part of the proceeds of the fund will be used to cover eligible payment under the contract for which this invitation for bid is issued.
3. The Ministry of Finance and Economic Affairs now invites sealed bids from eligible Suppliers to supply goods as shown below:

LOT NO	DESCRIPTION	QUANTITY
3	SCANNER, PROJECTOR & COMMUNICATION EQUIPMENT	VARIOUS
4	PRINTERS & PHOTOCOPIERS	VARIOUS
8	IT CONSUMABLES & ACCESSORIES	VARIOUS
9	PRINTER CATRIDGES	VARIOUS

4. Bidders may quote for one or more lots, but must quote for all items and quantities specified in each lot. Partial bids will not be accepted. The Procuring

Entity will evaluate the Tenders and award the contract to the most competitive Bidder on a Lot basis.

5. Bidding will be conducted through the **National Competitive** Bidding procedures specified in the Public Procurement (Goods, Works, Non Consultant Service and Disposal of Public Assets by Tender) Regulations, 2005 – Government Notice No. 97 and is open to all Bidders as defined in the Regulations.
6. Interested eligible Bidders may obtain further information from and inspect the Bidding Documents at the office of the Secretary of the Ministerial Tender Board, Room NO.3, PAT Building, Madaraka Avenue / Shaaban Robert Street / Luthuli Street, P.O Box 9111, Dar Es Salaam from 7:30 am to 3.30pm, Mondays to Fridays inclusive except on Public Holidays
7. A complete set of Bidding Document in English and additional sets may be purchased by interested Bidders on the submission of a written application to the address given under paragraph 5 above and upon payment of a non-refundable fee of Tanzania Shillings **50,000.00**. Payment should either be by Cash, Banker's Draft, or Banker's Cheque, payable to Permanent Secretary, Ministry of Finance and Economic Affairs P.O Box 9111, Dar Es Salaam.
8. All Bids must be accompanied by a Bid security in an acceptable form in the amount of 2% of the proposed total contract value, in freely convertible currency in case of foreign Bidders.
9. All bids in one original and two copies properly filled and enclosed in plain envelopes must be delivered to PMU Office, Room NO. 2, PAT Building, Madaraka Avenue / Shaaban Robert Street / Luthuli Street, P.O Box 9111, Dar Es Salaam at or before 10.00 hours local time on 26th January, 2008
10. Bids will be opened promptly thereafter in public and in the presence of Bidders' representatives who choose to attend in the opening at the PAT Conference Room of the Ministry of Finance and Economic Affairs, Madaraka Avenue/Shaabab Robert Street/Luthuli Street-Dar es Salaam. Envelopes containing the bid document sent by post must be registered and shall be clearly marked: - **“TENDER NO. ME/004/2008-09/HQ/G/4 FOR SUPPLY OF IT HARDWARE, SOFTWARE AND CONSUMABLES FOR THE MINISTRY OF FINANCE AND ECONOMIC AFFAIRS (VOTE 21 & 50)-RE TENDERING NOT TO BE OPENED BEFORE 10.00 HOURS LOCAL TIME ON 26TH JANUARY, 2008 ”**
11. Late Bids, Portion of Bids, Electronic Bids, Bids not received, Bids not opened and not read out in public at the bid opening ceremony shall not be accepted for evaluation irrespective of the circumstances.

**SECRETARY
MINISTERIAL TENDER BOARD**